



U.S. Department of Education
1998 Electronic Access Conferences



Session 12

SSCR Processing NSLDS / TIVWAN / CPS Direct Loan Servicing



Overview of SSCR

- Purposes
- Benefits
- Process Flow Charts



Why is Enrollment Tracking Important?

- If one student with \$10,000 in loans @ 8%
- Has a Grad date reported one week late
- Cost to loan program = \$15.38



***Now. Start
multiplying!!***

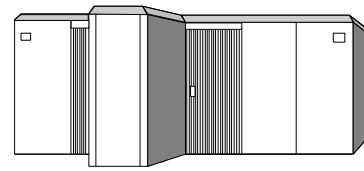


The SSCR Process

- School Phase
- Data Provider Phase

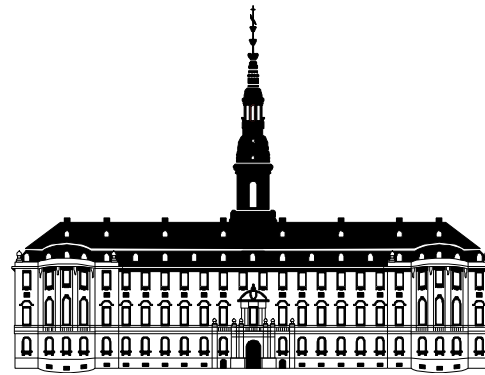


4. The school or its servicer updates the Error Notification File and returns it to NSLDS as the Error Correction File.

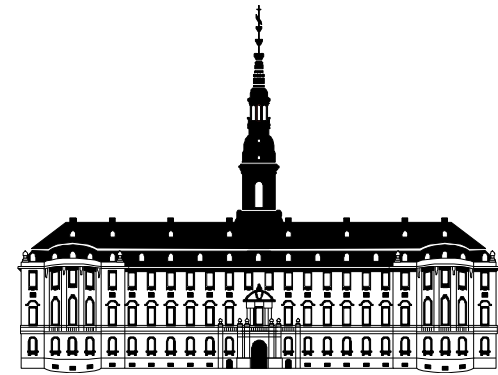


NSLDS

1. NSLDS sends the Roster File to the school or its servicer.

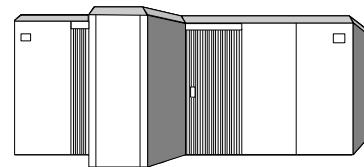
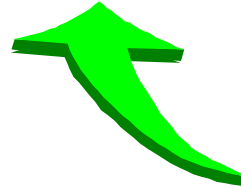


School or Its Servicer



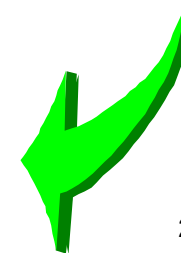
School or Its Servicer

3. If necessary, NSLDS returns the Error Notification File to the school or its servicer.

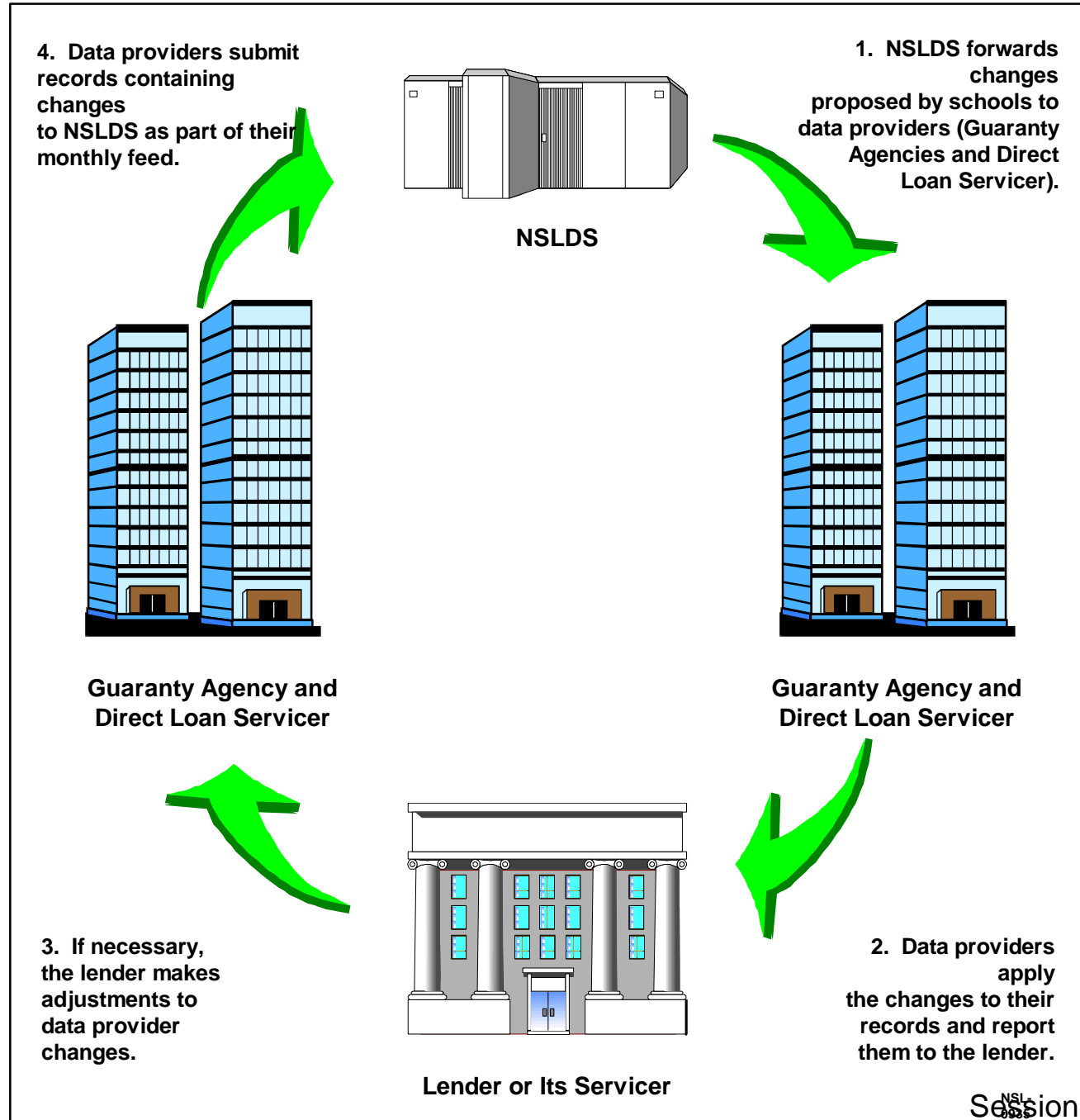


NSLDS

2. The school or its servicer updates the Roster File and returns it as the Submittal File.



NSL-0934





SSCR Cycle Selection

- **Guidelines and Recommendations**
- Compliance
- School Notification



SSCR Cycle Selection

- Guidelines and Recommendations
- **Compliance**
- School Notification



SSCR Cycle Selection

- Guidelines and Recommendations
- Compliance
- **School Notification**



SSCR Online Functions

- Online Screen Navigation
- Main Menu
- Online Update
- Updating Cycle
- Past Enrollment Status Changes



SS04

NSLDS 04-10-1998
NSLDS Main Menu 10:15:41

2

Input the number of your choice and press ENTER.

RC00

NSLDS 04-10-1998
Reporting Capabilities Main Menu 10:15:43

6

Input the number of your choice and press ENTER.

_ 1. Aggregate Inquiry Main Menu

RC70

NSLDS 04-10-1998
Student Status Confirmation Menu 10:20:06

Input the number of your choice and press ENTER.

- _ 1. Student Status Confirmation Update
- 2. SSCR User Profile Update
- 3. SSCR Servicer Profile Update
- 4. SSCR Cycle Selection
- 5. SSCR School Waiver Maintenance

F3=E

F3=EX

NSL-0985

F3=EXIT

```

RC71      D      Display student(D)  Update sscr(U)  List Address(LA)
          Past enrollment Status change(PS)

```

```

                                NSLDS                                04-23-1997
                                SSCR Online Update                  14:33:33

School/Branch Code ... 02245400 KEENE BEAUTY ACDMY

SSN..... 001306294 First Name.. GWENDOLYN__ DOB.. 07 - 28 - 1940 (MM-DD-YYYY)
Last Name: CANTARA                               Curr SSN.: 001306294
        ----- Current Student Status Change (Mandatory) -----
Anticipated Completion Date.. 01 - 01 - 1999 (MM-DD-YYYY)
Enrollment Code.. F Enrollment Code Effect Date.... 01 - 01 - 1996 (MM-DD-YYYY)
        Certification Date..... 04 - 23 - 1997 (MM-DD-YYYY)
Student Designator.. _____ (Optional)
        ---- Student Information Change (Optional) ----
SSN..... _____ First Name.. _____ Middle Initial.. _
Last Name.. _____ DOB.. __ - __ - ____ (MM-DD-YYYY)
        --- Permanent Address Information (Optional)---
Address line 1.. 1818 DOCUMENTATION LN_____
Address line 2.. _____
City..... ARLINGTON_____ State.. VA Zip Code... 22345_____
Country.. _____ Effective Date.. 01 - 23 - 1995 (MM-DD-YYYY)

                                PRIVACY ACT OF 1974(AS AMENDED)

RC7107-I: Please make changes and press ENTER.
F3=EXIT

```



```
RC71      U   Display student(D)  Update sscr(U)  List Address(LA)
          Past enrollment Status change(PS)

-----
                                NSLDS                                04-23-1997
                                SSCR Online Update                    14:33:33

School/Branch Code ... 02245400 KEENE BEAUTY ACDMY
SSN..... 001306294 First Name.. GWENDOLYN__ DOB.. 07 - 28 - 1940 (MM-DD-YYYY)
Last Name: CANTARA                               Curr SSN.: 001306294
          ----- Current Student Status Change (Mandatory) -----
Anticipated Completion Date.. 01 - 01 - 1999 (MM-DD-YYYY)
Enrollment Code.. F Enrollment Code Effect Date.... 01 - 01 - 1996 (MM-DD-YYYY)
          Certification Date..... 04 - 23 - 1997 (MM-DD-YYYY)
Student Designator.. _____ (Optional)
          ---- Student Information Change (Optional) ----
SSN..... _____ First Name.. _____ Middle Initial.. _
Last Name.. _____ DOB.. __ - __ - ____ (MM-DD-YYYY)
          --- Permanent Address Information (Optional)---
Address line 1.. 1818 DOCUMENTATION LN_____
Address line 2.. _____
City..... ARLINGTON_____ State.. VA Zip Code... 22345_____
Country.. _____ Effective Date.. 01 - 23 - 1995 (MM-DD-YYYY)

          PRIVACY ACT OF 1974(AS AMENDED)

RC7107-I: Please make changes and press ENTER.
F3=EXIT
```



RC70

NSLDS
Student Status Confirmation Menu

04-10-1998
14:32:06

Input the number of your choice and press ENTER.

- 4
1. Student Status Confirmation Update
 2. SSCR User Profile Update
 3. SSCR Servicer Profile Update
 4. SSCR Cycle Selection

RC74 U Update(U)

NSLDS
SSCR Cycle Selection

04-10-1998
15:00:20

School/Branch Code ... 02245400 KEENE BEAUTY ACDMY

Select the School Category

- 1
1. Quarter
 2. Semester
 3. Others

Cycle Number	Month	Last Generated	Required Indicator(Y)
1	JANUARY		Y
2	FEBRUARY		-
3	MARCH		-
4	APRIL		Y
5	MAY		-
6	JUNE		-
7	JULY		Y
8	AUGUST		-
9	SEPTEMBER		-
10	OCTOBER		Y
11	NOVEMBER		-
12	DECEMBER		-

AA022-I: Successfully UPDATED

F3=EXIT

F3=

NSL-0994



RC71

PS

Display student(D) Update sscr(U) List Address(LA)
Past enrollment Status change(PS)

NSLDS

04-10-1998

SSCR Online Update

14:33:33

Scho

RC7D

__

Add(A)

Change(C)

Delete(DE)

SSN.

NSLDS

04-10-1998

Last

Past Enrollment Status Change

14:35:23

Anti

Sch/Br Code.: 02245400 KEENE BEAUTY ACDMY

Enro

Student Name: GWENDOLYN CANTARA

SSN: 001306294

Stud

Anticipated Compl Date: 01-01-1999 (MM - DD - YYYY)

(MM - DD - YYYY)

Enroll

Enrollment Code.. _ Effective Date.. __ - __ - ____

Cert Date.. __ - __ - ____

SSN.

----- Current Status -----

Enroll Code: F Effec Date: 01-01-1996 Cert Date: 04-23-1997 Source: SSCR

Last

Make a selection(S) and press ENTER for UPDATE or DELETE

Enroll

MORE:

Addr

Sel Code

Description

Effec Date

Certi Date

Addr

_ A APPROVED LEAVE OF ABSENCE

01-01-1994

04-23-1997

City

_ L LESS THAN HALF TIME

01-01-1993

04-23-1997

Coun

RC7

F3

PRIVACY ACT OF 1974(AS AMENDED)

F3=EXIT F7=BACKWARD F8=FORWARD F12=RETURN

NSL-0988



Summary

- SSCR Topics Discussed
 - Purposes and Benefits
 - Process Flow Charts
 - On Line Functions



Future Changes (1999)

- School as authoritative source of information
- Only changes in enrollment status to be sent to loan holders
- Data sent directly to Lenders and Lender Servicers (Pilot Program) soon
- NSLDS will resolve conflicting information among Data Providers



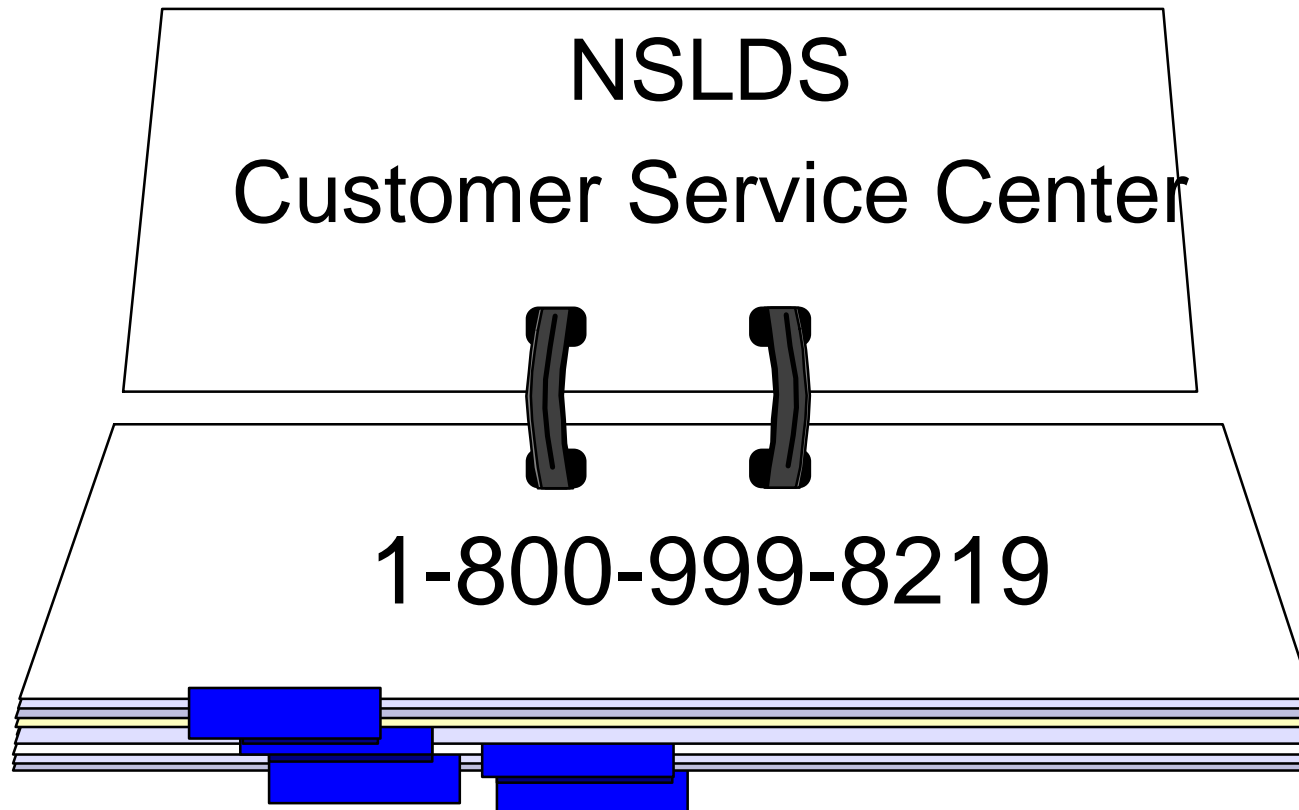
How to Contact Us?

National Student Loan Data System
U.S. Department of Education
ROB-3, Room 4520
Washington, DC 20202

Telephone: (202) 708-8125
Fax Number: (202) 708-9461



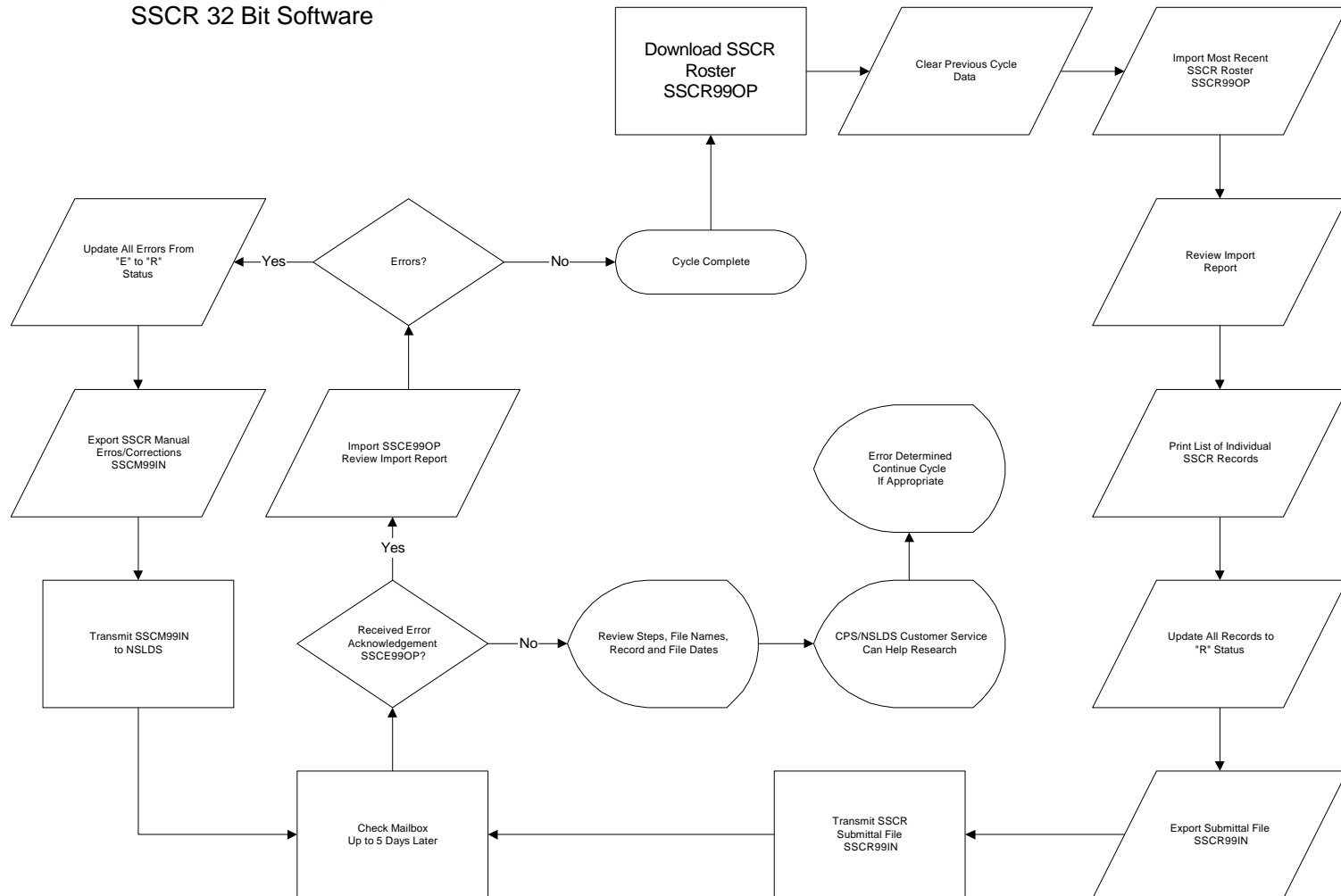
Where can I get information?



Call between the hours of 7 a.m. and 7 p.m. EST,
any weekday other than Federal holidays.

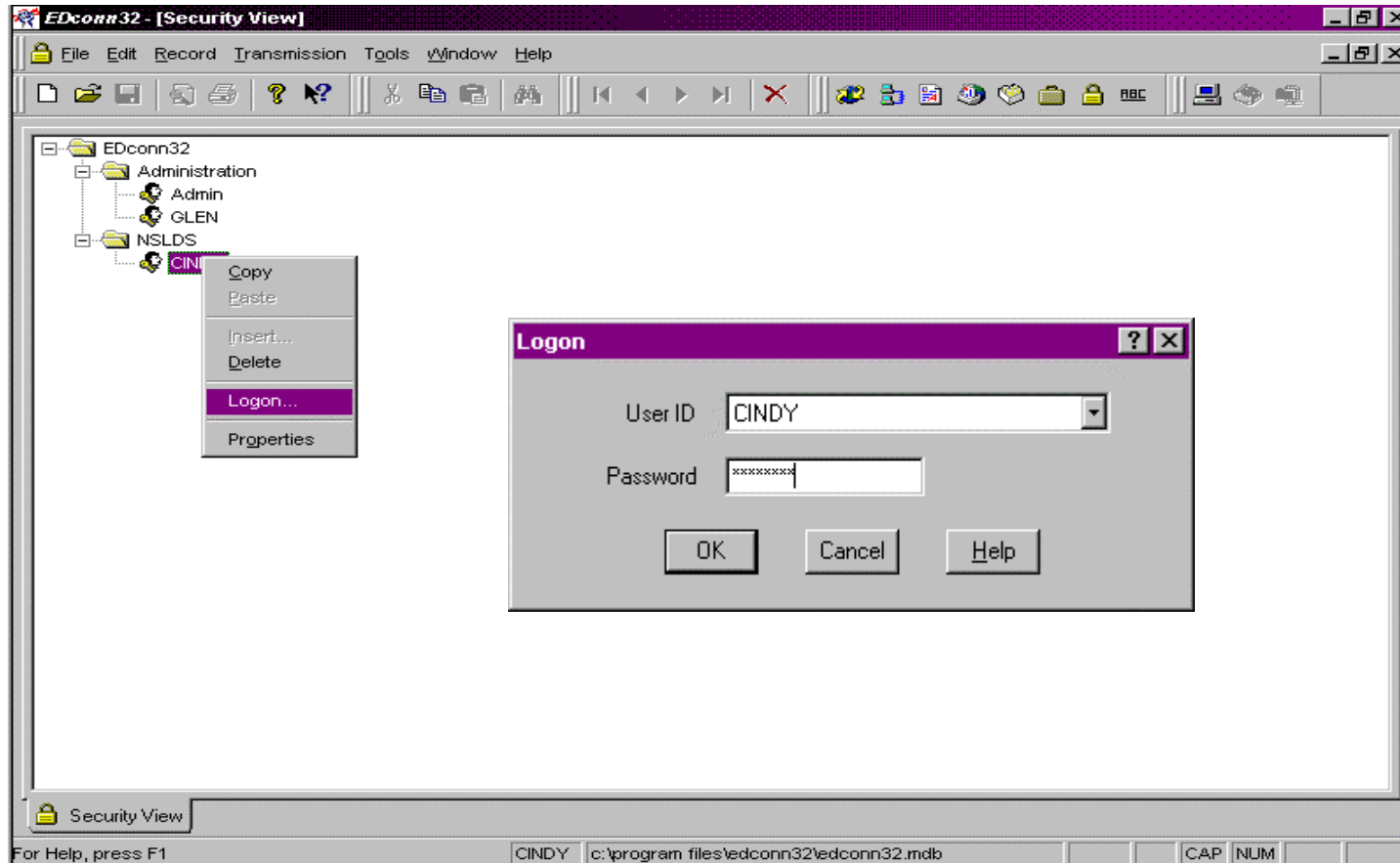


SSCR Batch Processing SSCR 32 Bit Software





Logging On





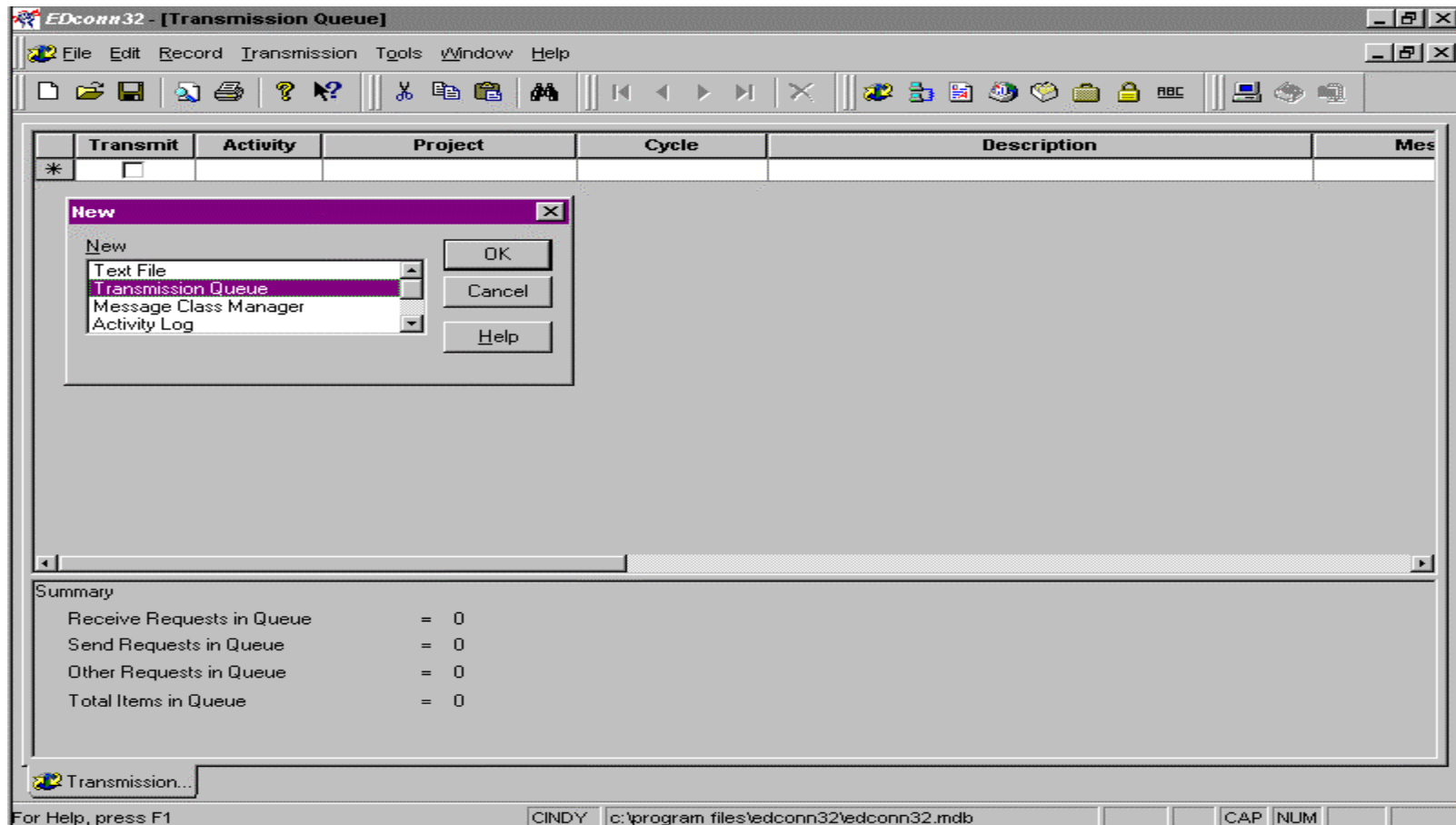
Receiving the SSCR Roster File (SSCR990P)

- Open the Transmission Queue
- Format Request
- Transmit the Request
- Review Activity Log



Opening the Transmission Queue

■ File / New / Transmission Queue / OK





Formatting the Request

- Required Fields:
 - Activity - Request
 - Project- NSLDS
 - Description- SSCR Roster File 1
 - Message Class- SSCR99OP



The Request ...

EDconn32 - [Transmission Queue]

File Edit Record Transmission Tools Window Help

Transmit	Activity	Project	Cycle	Description	Message Class	File Name
<input checked="" type="checkbox"/>	Request	NSLDS		SSCR - ROSTER FILE 1	SSCR990P	c:\nam\data\sscr990p.*
*						

Summary

Receive Requests in Queue	= 1
Send Requests in Queue	= 0
Other Requests in Queue	= 0
Total Items in Queue	= 1

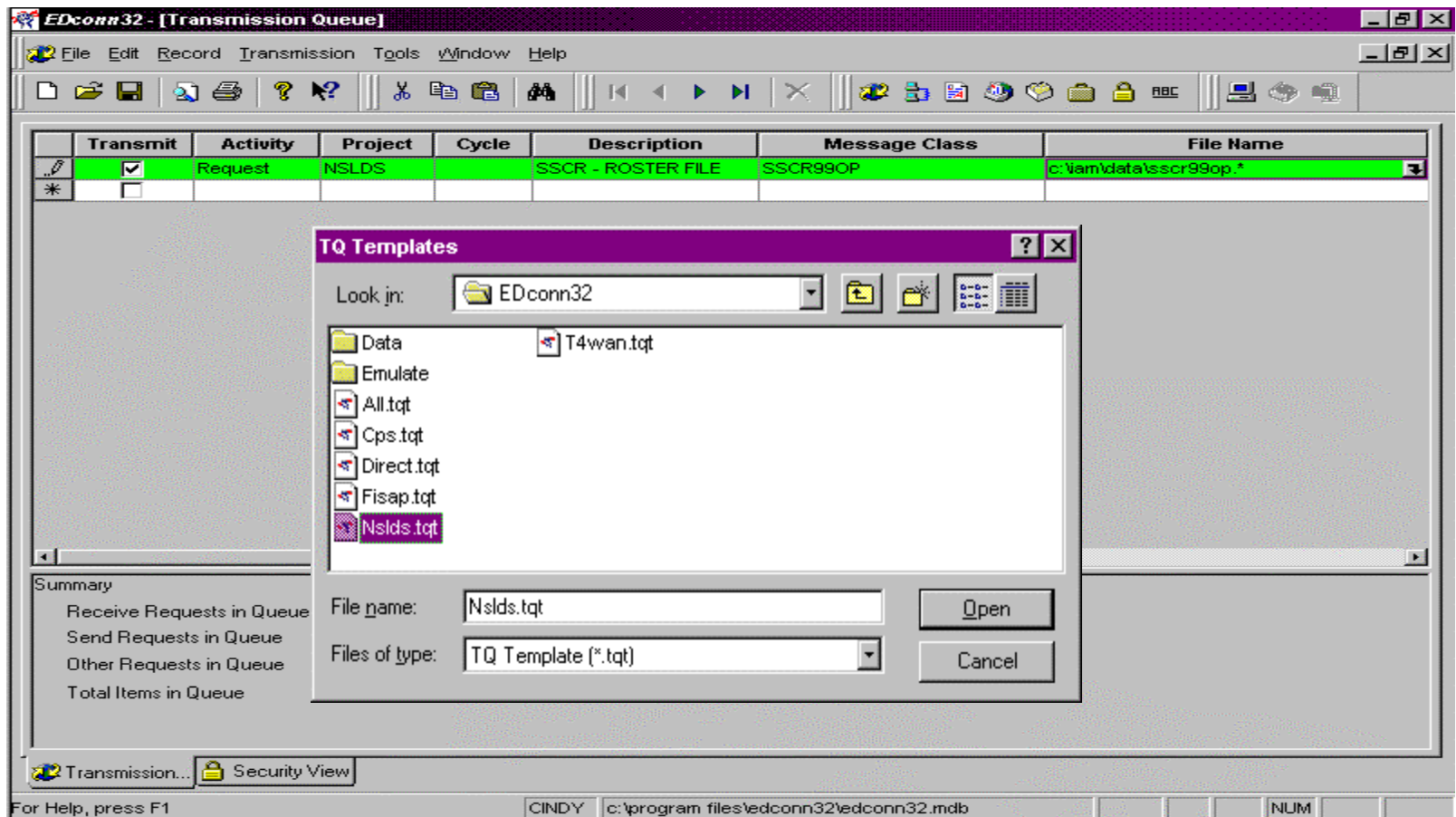
Security View Transmission...

For Help, press F1 CINDY c:\program files\edconn32\edconn32.mdb NUM



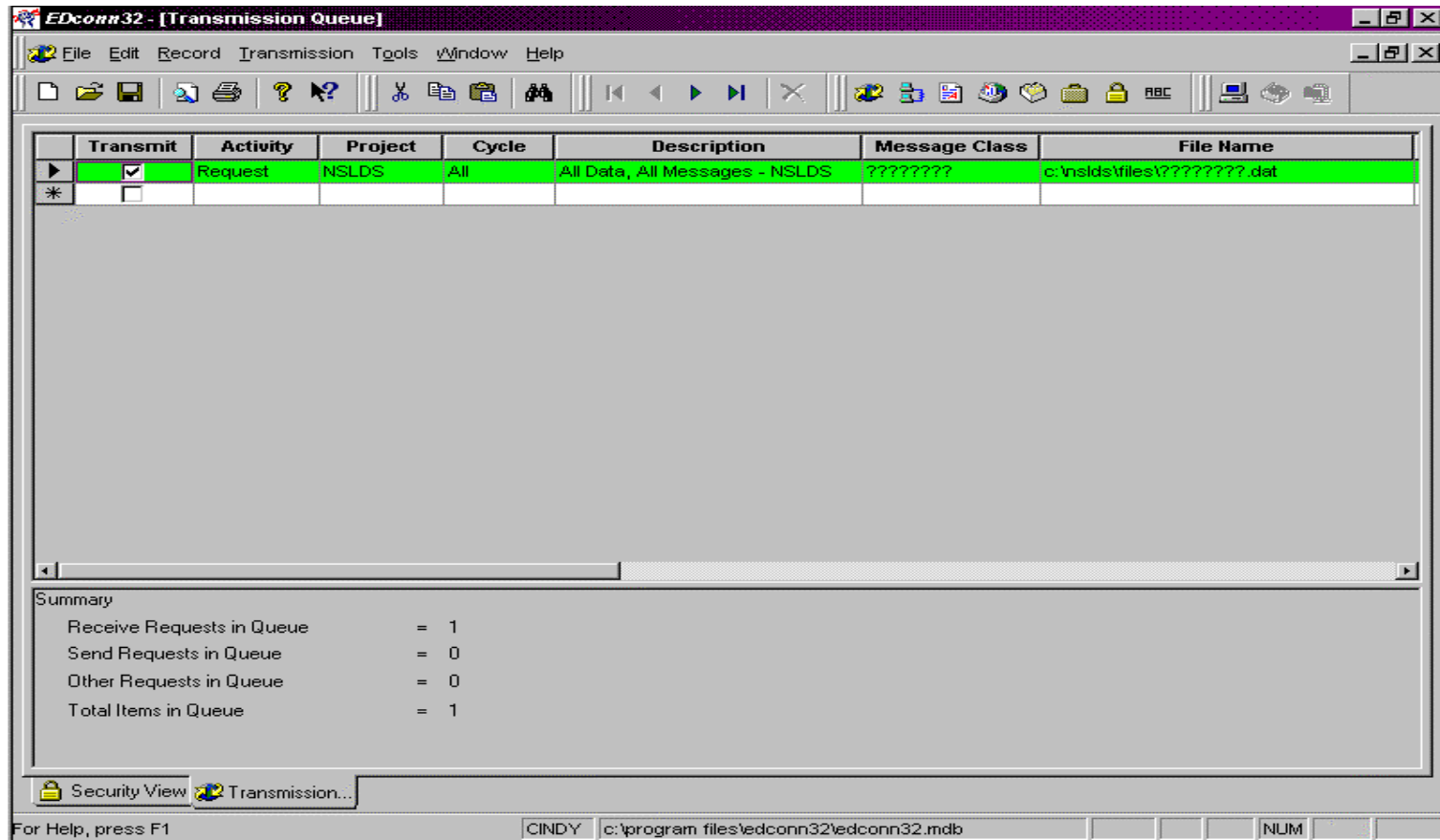
NSLDS.TQT Shortcut

■ File / Open





Transmission Queue



■ Transmission / Now



Reviewing Activity Log

- File / New / Activity Log / OK
- Confirm File Was Received
- Verify File Name and File Extension



Activity Log

EDconn32- [Activity Log]

File Edit Record Transmission Tools Window Help

	Activity	Project	Cycle	Description	Message Class	File Name
▶	Request	NSLDS		SSCR - ROSTER FILE 1	SSCR99OP	c:\yam\data\sscr99op.*
	Receive	NSLDS		SSCR - ROSTER FILE 1	SSCR99OP	c:\yam\data\sscr99op.003

Record 1

Activity Log

For Help, press F1

CINDY c:\program files\vedconn32\vedconn32.mdb

NUM FILTER

Start Inbox - ... live wanc live schedule... EDcon... Microsoft... Exploring... 11:05 AM



Clear Previous Cycle

SSCR for Windows v1.1

File Process Tools View Help

Delete

	Selected	Control SSN	Code for School (OPE ID)	Control Last Name
▶	<input checked="" type="checkbox"/>	111-11-1111	00189200	BUNNIE
	<input checked="" type="checkbox"/>	222-22-2222	00189200	DUCK
	<input checked="" type="checkbox"/>	444-44-4444	00189200	DISNEY
	<input checked="" type="checkbox"/>	555-55-5555	00189200	AGONZALAS

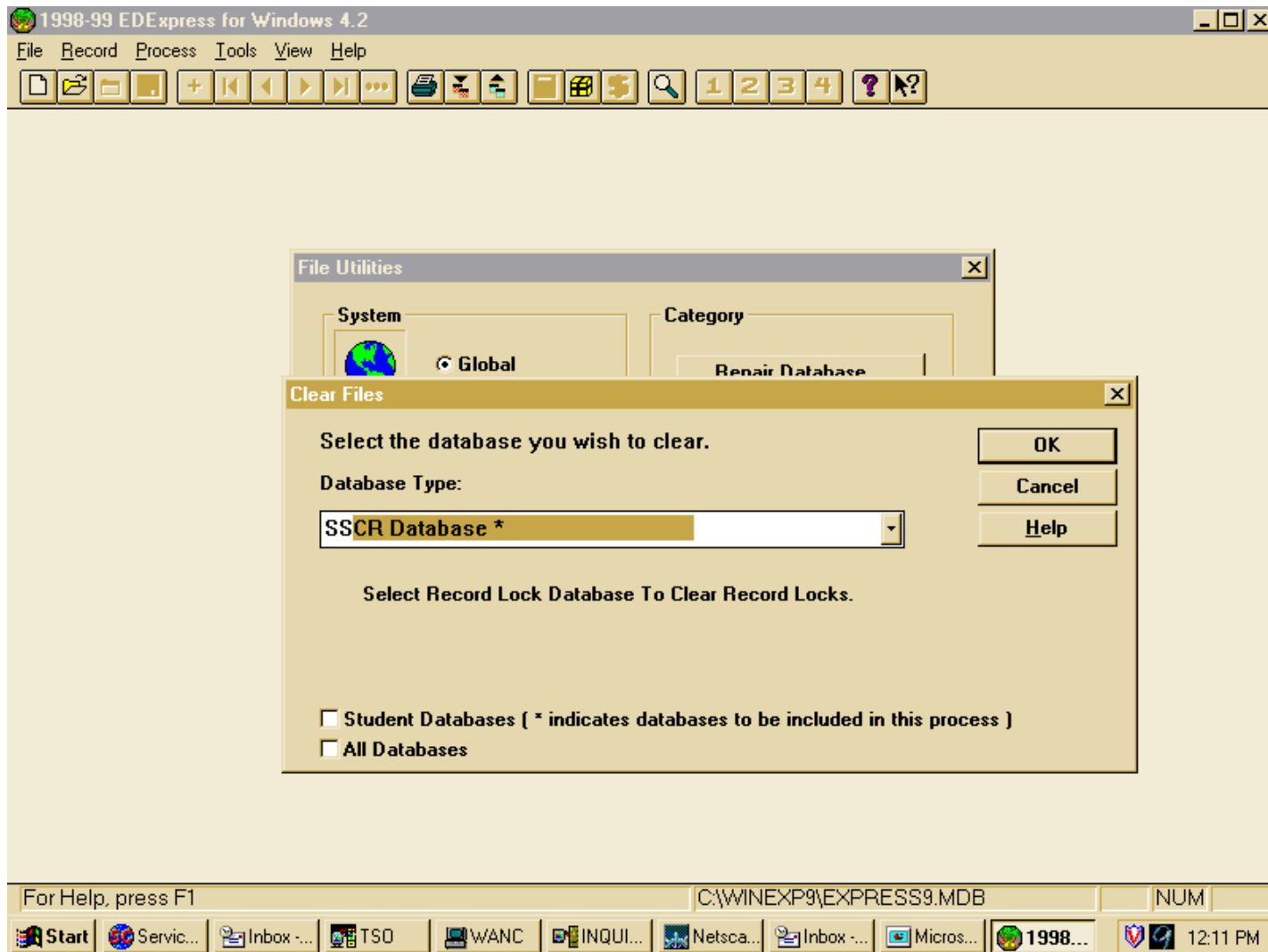
Record 1

OK Cancel Deselect Select All Deselect All Help

For Help, press F1 C:\PROGRAM FILES\EDSUITE\SSCR\WNSSCR10.MDB NUM

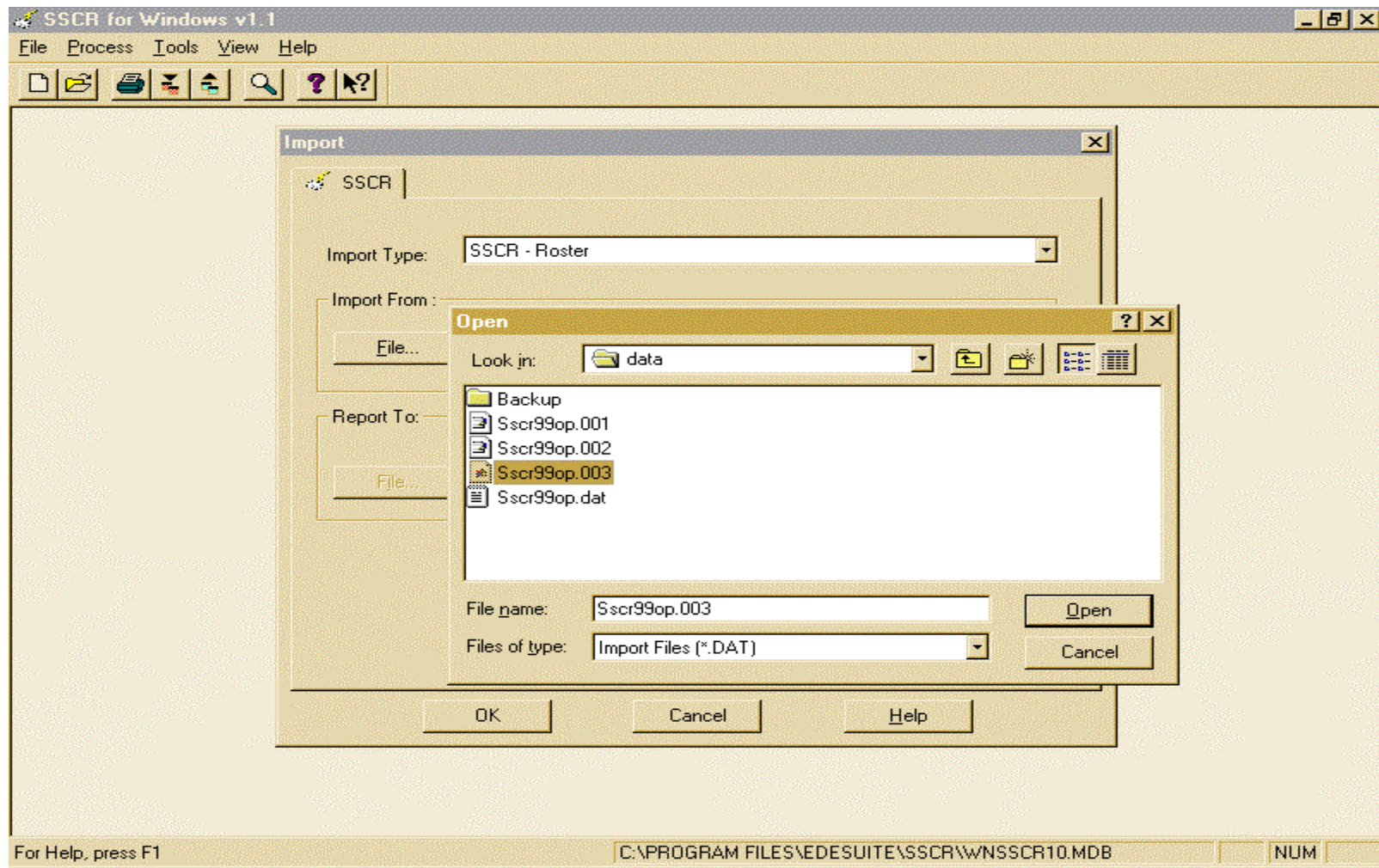


Clearing EDExpress



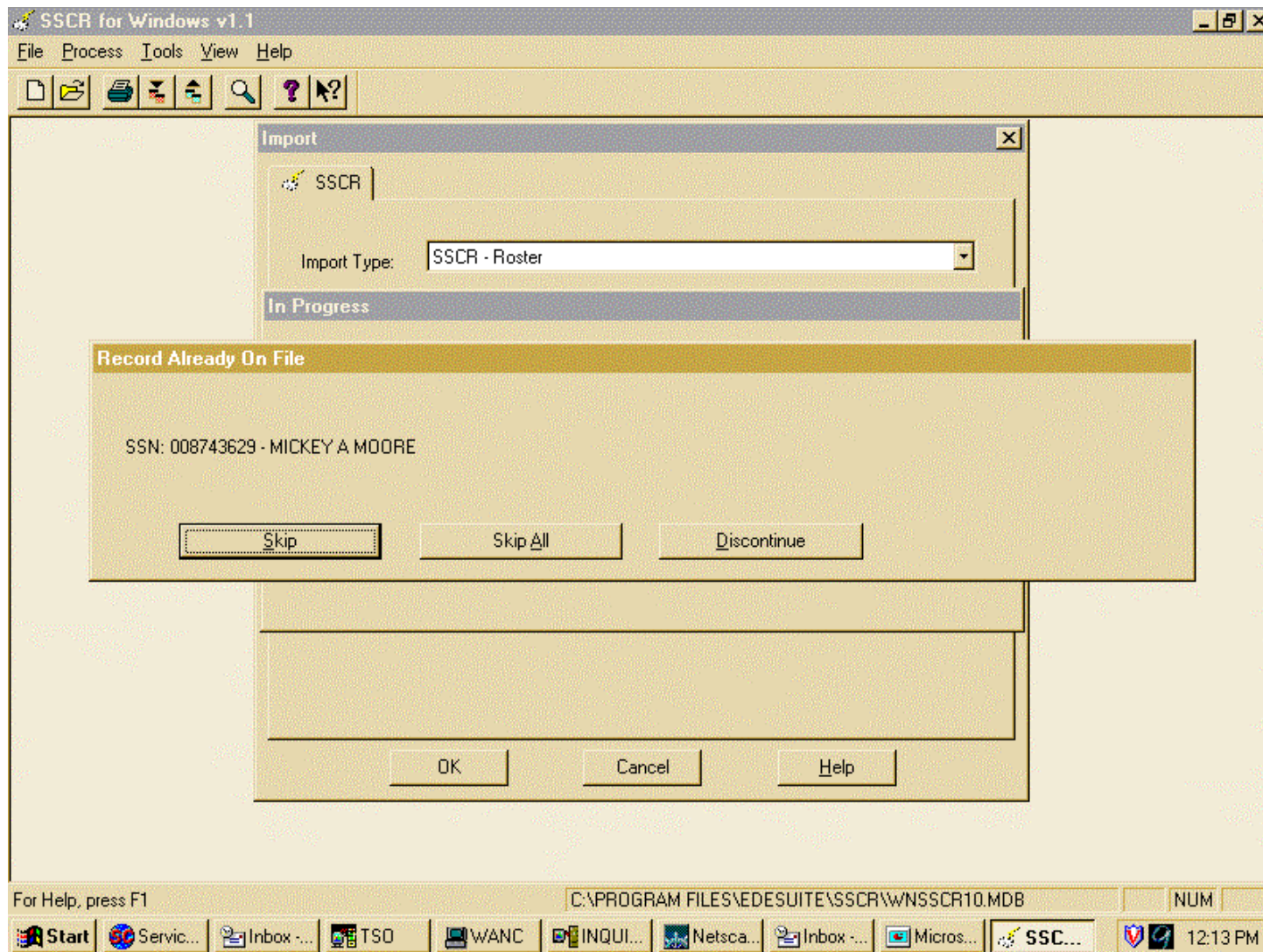


Import Most Recent SSCR Roster File SSCR99OP





Warning Sign...





Review Import Report

SSCR for Windows v1.1 - [C:\TEMP\ART22E1.TMP]

File Process Tools View Help

Print Next Page Prev Page Two Page Zoom In Zoom Out Close

Report Date: 10/02/1998 U.S. DEPARTMENT OF EDUCATION PAGE: 1
Report Time: 08:50:46 SSCR Version 1.0
Import Initial SSCR Roster Edit Report
THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT
.....
BATCH ID : 10018920019981002085046

Student SSN Student Name

Field Name Data in Question
Error Message

222-22-2222 End of Entry Edit #9030
Enrollment status effective date and Date of Anticipated Completion must be
equal if the Code for Enrollment Status is G.

TOTAL RECORDS ACCEPTED 4
TOTAL RECORDS IN ERROR 0
TOTAL RECORDS SKIPPED 0
TOTAL RECORDS WARNED 1
TOTAL RECORDS IN BATCH 4

*** ALL RECORDS SUCCESSFULLY PASSED EDITS WITH WARNINGS ***

Page 1 C:\PROGRAM FILES\EDSUITE\SSCR\WNSSCR10.MDB NUM



Print List-SSCR

SSCR for Windows v1.1

File Process Tools View Help

Print

SSCR

Report
List - SSCR

Report File Destination
☒ Printer ☐ File ☐ Screen

SSN File
File...

Options
Sort Order:
Code for Enroll Status:
SSCR Status:
Import Batch ID: 10019820019981001102417

Selection Criteria OK Cancel Help

For Help, press F1

C:\PROGRAM FILES\EDESUITE\SSCR\WNSSCR10.MDB

NUM



List-SSCR

SSCR for Windows v1.1 - [C:\TEMP\ARTB201.TMP]

File Process Tools View Help

Print... Next Page Prev Page Two Page Zoom In Zoom Out Close

Report Date: 10/02/1998 U.S. DEPARTMENT OF EDUCATION PAGE: 1
Report Time: 13:11:32 SSCR Version 1.0
SSCR List
THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

BATCH ID:

BORROWER'S NAME/ SOCIAL SECURITY NUMBER/CODE FOR SCHOOL (OPE ID)/ ADDRESS	CODE FOR ENROLLMENT STATUS/ EFF DATE/ SSCR # OF ANTICIPATED STATUS CHANGES COMPLETION DATE
BUNNIE, BUGS S 111-11-1111 00189200 ADDRESS FROM IMPORT SSCR CITY FROM INITIAL ROSTER KS 55555	F N 4 05/20/1995 12/13/1999
DUCK, DAFFY A 222-22-2222 00189200 1212 RAINBOW DRIVE	G N 4 06/11/1994

Page 1 C:\PROGRAM FILES\VEDESUITE\SSCR\WNSSCR10.MDB NUM



Update Records

SSCR for Windows v1.1

File Process Record View Help

Current Data
 Student's Name: DAFFY A. DUCK
 Social Security Number: 222-22-2222 Date of Birth: 08/27/1970 Record: 2 of 4

New Data
 Student's Name: DUCK Last DAFFY First A M.I.
 Address 1: 1212 RAINBOW DRIVE
 Address 2:
 City/State/Zip: KANSAS CITY KS 55555
 Country:
 Date of Birth: 08/27/1970
 Date of Anticipated Completion: 05/15/1999
 Address Effective Date: 03/02/1999
 School ID Designator:
 Code for School (OPE ID): 00189200
 Social Security Number: 222-22-2222
 SSN Indicator: R
 Code for Enrollment Status: F
 Date Enrollment Status Effective: 06/11/1994

Miscellaneous
 SSCR Status: R SSCR Ack Date:
 Date/Timestamp: 19980930113929919999 Last Transmission Date:
 Import Batch Identifier: 10018920019981002085046 Export to External: Y
 Export Batch Identifier:
 Create Date/Time: 10/02/1998 08:50:48 Update Date/Time: 10/02/1998 08:52:43
 Create User ID: SYSADMIN Update User ID: SYSADMIN

For Help, press F1 C:\PROGRAM FILES\EDSUITE\SSCR\WNSSCR10.MDB NUM

SSCR for Windows v1.1
 ! Record updates saved.
 OK



Multiple Entry

SSCR for Windows v1.1

File Process Tools View Help

SSCR Multiple Entry - Field/Records Selection

Defaults

#	Select	Field	Value
1	<input type="checkbox"/>	Code for Enrollment Status	
2	<input type="checkbox"/>	Date Enrollment Status Effective	
3	<input checked="" type="checkbox"/>	Date of Anticipated Completion	05/15/1999
4	<input type="checkbox"/>	Update SSCR Status	<input type="checkbox"/>

SSN File

File... [Text Box] ...

Report Destination

☒ Printer ☐ File ☐ Screen

File... [Text Box]

OK Cancel Help Selection Criteria

For Help, press F1

C:\PROGRAM FILES\EDESUITE\SSCR\WNSSCR10.MDB

NUM



Import External Change

- Can print record layout from print menu.
- Provide changes in proper file.
- Import the file. (Default name DISC99OP)
- Records will be updated.



Export Submittal File

SSCR for Windows v1.1

File Process Tools View Help

Export

SSCR

Export Type: SSCR Submittal File

Export To:

File... C:\IAM\DATA\SSCR99IN.003

Batch ID: 10018920019981002085046

OK Cancel Help

For Help, press F1

C:\PROGRAM FILES\VEDESUITE\SSCR\WNSSCR10.MDB

NUM



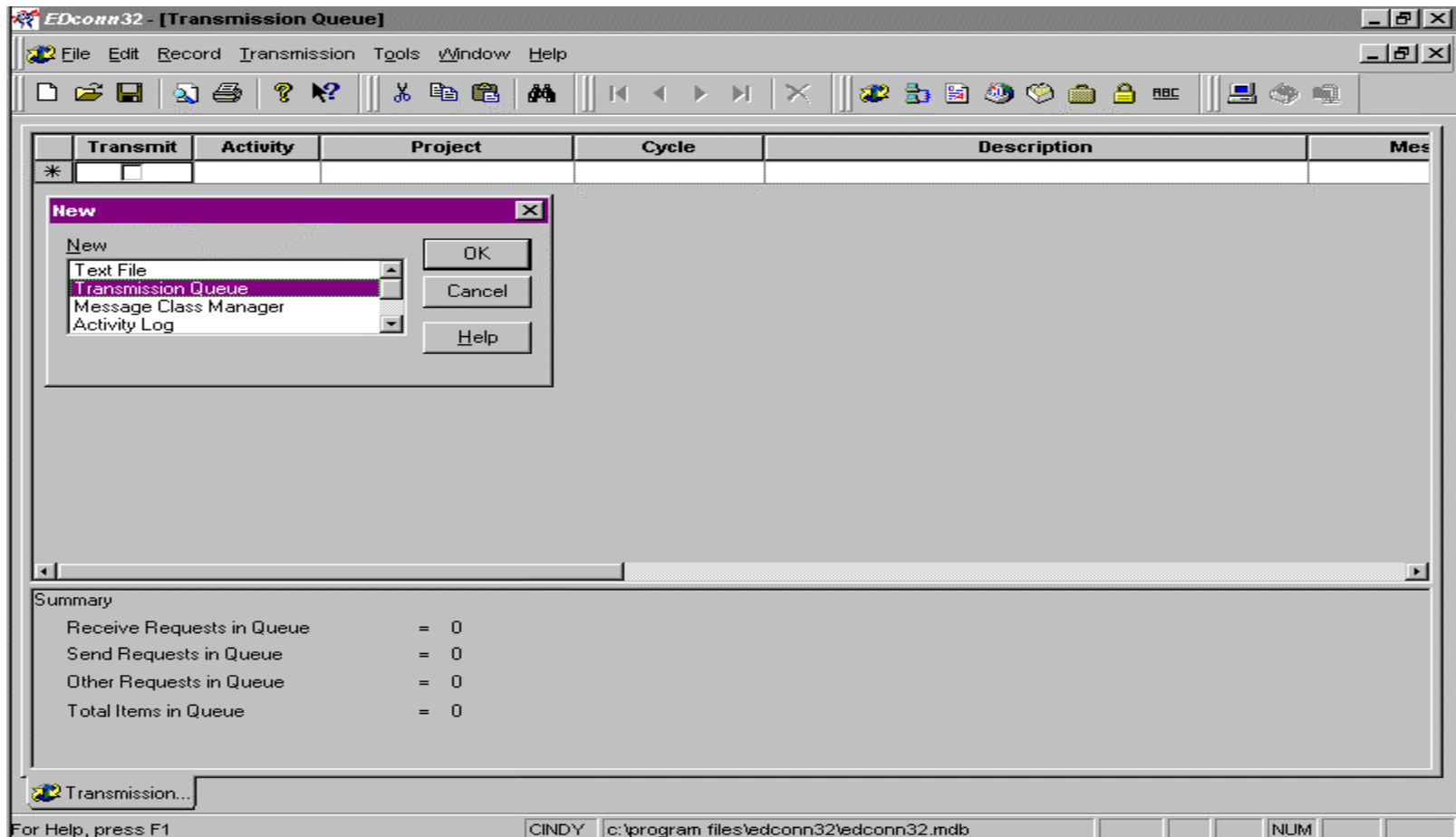
Sending the File (SSCR99IN)

- Open the Transmission Queue
- Format Transmission Queue
 - Drive, Path, and File Name Specified
- Transmit the Request
- Review Activity Log



Opening the Transmission Queue

■ File / New / Transmission Queue / OK





Formatting the Send

- Required Fields:

Activity- Send

Project- NSLDS

Description- SSCR Submittal File

Message Class- SSCR99IN

File Name- Include Drive, Path,
and Extension of Specific File



Message Class Field

- Key 'SSCR99IN' in Message Class Field

Transmit	Cycle	Description	Message Class
<input checked="" type="checkbox"/>			SSCR99IN
<input type="checkbox"/>			

Summary	
Receive Requests in Queue	= 0
Send Requests in Queue	= 0
Other Requests in Queue	= 0
Total Items in Queue	= 0

Transmission...

For Help, press F1

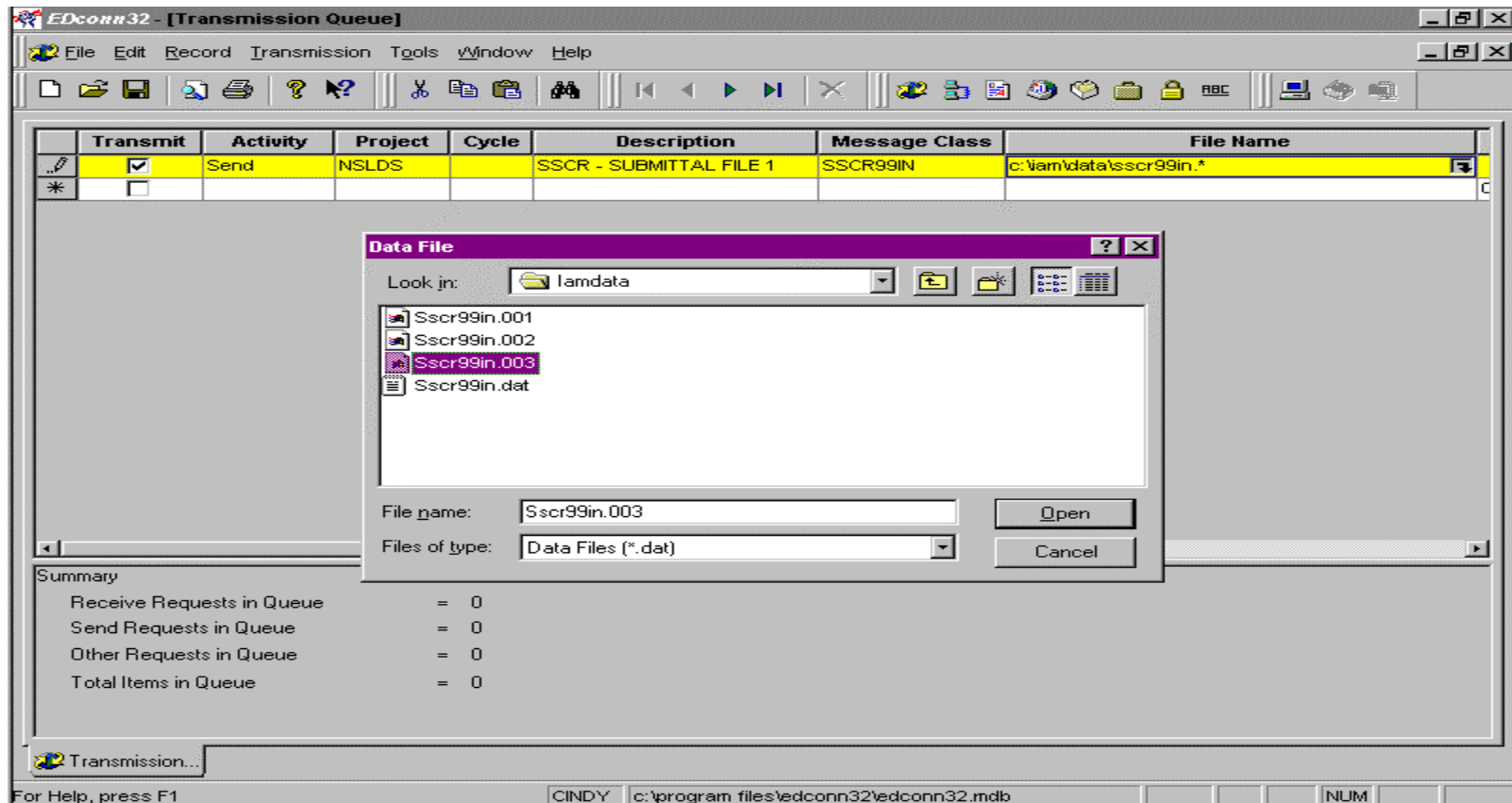
CINDY c:\program files\edconn32\edconn32.mdb

NUM



File Name Field

- Enter Drive, Path, and File Name



- Transmission / Now



Transmission Complete - GOOD JOB !!!!

- Successful Transmission
- Review Activity Log to Confirm



Activity Log Confirmation

EDconn32- [Activity.arc]

File Edit Record Transmission Tools Window Help

Activity	Project	Cycle	Description	Message Class	File Name
Transmit			Start of Transmission		
Send	NSLDS		SSCR - SUBMITTAL FILE 1	SSCR99IN	c:\iam\data\sscr99in.003

Record 1

Activity.arc

For Help, press F1 CINDY c:\program files\edconn32\edconn32.mdb NUM

Start Inbox - ... live wanc live schedule... EDcon... Microsoft... Exploring... 11:18 AM



Batch Activity

SSCR for Windows v1.1

File Process Tools View Help

Icons: New, Open, Print, Run, Undo, Find, Help, Mouse

Browse

BATCHID	EXPORT FILE NAME
I0018920019981002085046	
S0018920019981002091708	C:\AMDATA\SSCR99IN.003
T0018920019981002093247	
Y0018920019981002094756	C:\AMDATA\SSCM99IN.DAT

Record 01

Close Help

For Help, press F1

C:\PROGRAM FILES\EDESUITE\SSCR\WNSSCR10.MDB

NUM

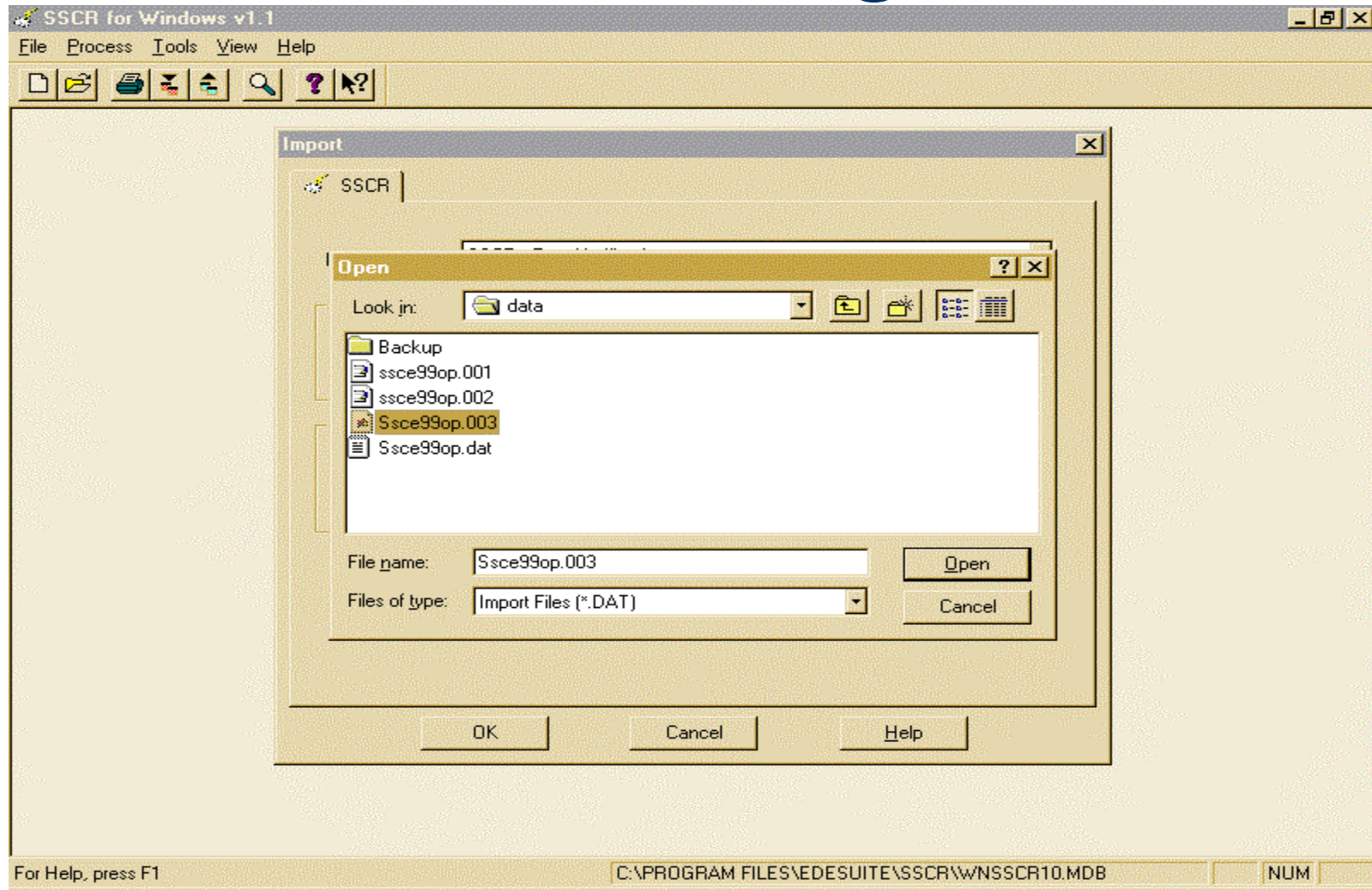


Did Not Receive Acknowledgement?

- Check EDConnect to confirm the file name sent.
- Ensure the file name matches the export file name.
- If match, check Date/Timestamp of records.



Import Acknowledgement





Review Report

SSCR for Windows v1.1 - [C:\TEMP\ART2314.TMP]

File Process Tools View Help

Print Next Page Prev Page Two Page Zoom In Zoom Out Close

Report Date: 10/02/1998 U.S. DEPARTMENT OF EDUCATION PAGE: 1
Report Time: 09:18:50 SSCR Version 1.0
Import SSCR Error Notification Edit Report
THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT
.....
BATCH ID : T0018920019981002091849

Student SSN Student Name

Field Name Data in Question
Error Message

555-55-5555 AGONZALAS,SPEEDY J

Student's SSN
Rejected Codes = 32

TOTAL RECORDS ACCEPTED 3
TOTAL RECORDS IN ERROR 1
TOTAL RECORDS SKIPPED 0
TOTAL RECORDS WARNED 0
TOTAL RECORDS IN BATCH 1

*** YOU MUST RESUBMIT ALL REJECTED RECORDS ***

Page 1 C:\PROGRAM FILES\EDSUITE\SSCR\WNSSCR10.MDB NUM



Errors Other Than 32

SSCR for Windows v1.1 - [C:\TEMP\ART2E5.TMP]

File Process Tools View Help

Print Next Page Prev Page Two Page Zoom In Zoom Out Close

Report Date: 10/02/1998 U.S. DEPARTMENT OF EDUCATION PAGE: 1
Report Time: 09:32:47 SSCR Version 1.0
Import SSCR Error Notification Edit Report
THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT
.....
BATCH ID : T0018920019981002093247

Student SSN Student Name

Field Name Data in Question
Error Message

555-55-5555 AGONZALAS, SPEEDY J

Student's SSN
Rejected Codes = 24

TOTAL RECORDS ACCEPTED 3
TOTAL RECORDS IN ERROR 1
TOTAL RECORDS SKIPPED 0
TOTAL RECORDS WARNED 0
TOTAL RECORDS IN BATCH 1

*** YOU MUST RESUBMIT ALL REJECTED RECORDS ***

Page 1 C:\PROGRAM FILES\EDSUITE\SSCR\WNSSCR10.MDB NUM



Update Error Records

SSCR for Windows v1.1

File Process Record View Help

Current Data
 Student's Name: SPEEDY J. AGONZALAS
 Social Security Number: 555-55-5555 Date of Birth: 04/06/1971 Record: 4 of 4

New Data
 Student's Name: AGONZALAS Last SPEEDY First J M.I.
 Address 1: 6900 LONG STREET
 Address 2:
 City/State/Zip: IOWA CITY IA 44444
 Country:
 Date of Birth: 04/06/1971
 Date of Anticipated Completion: 12/31/2099
 Address Effective Date: 10/02/1998
 School ID Designator:
 Code for School (OPE ID): 00189200
 Social Security Number: 555-55-5555
 SSN Indicator: R
 Code for Enrollment Status: Z
 Date Enrollment Status Effective: 10/02/1998

Miscellaneous
 SSCR Status: E SSCR Ack Date:
 Date/Timestamp: 19980930113929919999 Last Transmission Date: 10/02/1998
 Import Batch Identifier: Export to External: Y
 Export Batch Identifier:
 Create Date/Time: 10/02/1998 08:50:48 Update Date/Time: 10/02/1998 09:32:47
 Create User ID: SYSADMIN Update User ID: SYSADMIN

For Help, press F1 C:\PROGRAM FILES\EDSUITE\SSCR\WNSSCR10.MDB NUM



Export Error/Correction SSCM99IN

SSCR for Windows v1.1

File Process Tools View Help

Export

SSCR

Export Type: SSCR Error Correction / Ad Hoc File

Export To: File... C:\IAM\DATA\SSCM99IN.DAT

Code for School (OPE ID): 00189200

File Type:
☒ Error Corrections
☐ Ad Hoc

OK Cancel Help

For Help, press F1

C:\PROGRAM FILES\NEDESUITE\SSCR\WNSSCR10.MDB

NUM



Repeat Acknowledgement Cycle

- Download SSCE99OP
Error/Acknowledgement file
- Import SSCE99OP
- Review Report
- Make Update and Export SSCM99OP, if
appropriate



Updates for Direct Loan Participants

1: Servicing will update Anticipated Completion Dates (ACD's) received on the transactions for first disbursements of a new loan via the SSCR process ONLY.

We no longer update ACD's submitted by schools on subsequent disbursement or adjustment transactions.

Schools should use the SSCR as the means of transmitting updates to the borrowers expected completion date.



Updates for Direct Loan Participants

2. Schools should set the ACD in accordance with the expected completion of the program, not by academic year.

We're finding that many students are being converted to repayment when they are still in school, because the ACD is set with the end of the academic year.

The move to repayment continues until an SSCR is received and processed updating the ACD.



Updates For Direct Loan Participants

3: Updates to the ACD from SSCR processing are not immediate.

It takes approximately 60 days for a date transmitted by a school on an SSCR to be updated on the Servicing system.



Questions?